

## Summer STEAM Instructor – EmpowerSTEAM Program

<b>Reports to:</b>	<b>Manager, Youth Programs</b>
<b>Position Classification</b>	<b>Temporary- Contract (Two weeks of programming)</b>
<b>Employment Term</b>	<b>July 15, 2024 – July 26, 2024 (Orientation date: 6/24/24)</b>
<b>Pay Rate</b>	<b>\$2,000 for two weeks of programming plus a one-day orientation</b>
<b>Work Schedule</b>	<b>8:00 AM and 4:00 PM, Monday – Thursday</b>

### About the YWCA National Capital Area (YWCA NCA)

**Mission** – The YWCA is dedicated to eliminating racism, empowering women and promoting peace, justice, freedom and dignity for all.

**Vision** – Provide women and their families with the necessary programs that foster independence, economic stability and overall well-being.

**Bold Goal** – A majority of women and girls of color across the National Capital Area have the resources and support necessary to achieve personal, educational and professional success.

### Position Summary

The YWCA NCA is seeking skilled and energetic middle or high school teachers to serve as instructors for our EmpowerSTEAM Summer Academy. EmpowerSTEAM is a 5-week, interactive, Science, Technology, Engineering, Arts and Mathematics summer program for girls ages 10-17. The Summer STEAM Instructor will provide instruction to a group of students using a pre-determined curriculum in week one, and a curriculum they develop in week two. Instructors are expected to serve as leaders, mentors, care-takers and role models throughout the program and are integral in creating a nurturing academic community that is responsive to the social and emotional needs of the program participants.

EmpowerSTEAM will be held in person at Josephine Butler Parks Center from July 1 – August 2, 2024. This position will support the program for weeks three and four, from July 15-26, 2024

### Position Responsibilities

- Work closely with YWCA NCA staff to ensure the successful implementation of daily programming.
- Use thought and planning to execute the provided curriculum, while being flexible to take the course in different directions to meet the needs of the students.

- Using resources provided by YWCA NCA Empower STEAM, and/or obtained independently, implement meaningful and interactive activities for youth program participants.
- Review provided course curriculum and supply list and sets aside time for course planning to identify academic course questions and supplemental supplies.
- Provide a safe classroom environment that allows every student to be an active participant.
- Be able to handle challenging behaviors in a way that encourages students to learn from the situation.
- Regularly communicate any challenges or concerns to EmpowerSTEAM leadership team.
- Understand, follow and enforce all safety guidelines and program policies.
- Attend mandatory synchronous and asynchronous training sessions.
- Assist youth in preparing showcase items for the STEAM Carnival on August 2<sup>nd</sup>.
- Other duties as assigned.

### **Qualifications**

- Bachelor's Degree Required.
- A minimum of two years of full-time classroom experience or a combination of graduate and professional teaching will be considered.
- Must be available to attend mandatory orientation and be available to work entire 2-week program.
- Enthusiastic, creative, and energetic.
- Must pass state and federal background checks.

### **Essential Knowledge, Skills and Experience**

- Demonstrate leadership, professionalism and excellent interpersonal skills.
- Consistently demonstrate prompt and dependable attendance according to work schedules.
- Possess excellent time management and organizational skills with ability to handle varied responsibilities in a time-sensitive environment.
- Must enjoy spending structured and unstructured time with pre-college youth (ages 10-18).
- Ability to work collaboratively in a team setting.
- Ability to manage confidential information with diplomacy and tact.
- Possess classroom/behavioral management skills and be able to resolve basic conflicts between participants.
- Excellent communication skills.
- Proficient in MS Office Suite.

**Working Conditions/Physical Requirements**

- The work is performed in a classroom setting.
- This position is classified as light work and requires the ability to speak, hear, see, read and lift objects up to 10 lbs. frequently and up to 20 lbs. occasionally. The incumbent must be able to stand, sit and walk for extended periods of time, ascend and descend stairs.

**Equal Employment Opportunity Statement**

The YWCA National Capital Area is an Equal Opportunity Employer. We seek to recruit, hire and retain the most qualified individuals without regard to race, color, religion, national origin, citizenship, sex, age, gender, disability, marital or veteran status, personal appearance, sexual orientation gender identity or expression or any other characteristic or status protected by applicable federal, state or local law.

It is our intent and desire that equal employment opportunities be provided in employment, recruitment, selection, compensation, benefits, promotion and all other terms and conditions of employment.